



General Rules and Regulations for Food Truck Vendors

You are responsible for ensuring that you are vending legally with Bexar county health inspector & fire marshals. Payment is due along with the completed application and supporting documents as listed below:

- Online Application
- Photo of truck (*For Proper Placement; Left or right serving*)
- A copy of your Mobile Food License
- A copy of your Texas Sales Tax Certificate of Registration
- A copy of your Certificate of Insurance
- A menu of your food items

Application Process:

CarFest SA is committed to ensuring that there aren't too many similar vendors or food trucks selling the same products. It is strongly recommended that you submit your application early as spaces are limited. An application does not guarantee a spot in CarFest 2022. We will provide a waiting list in case more spaces become available.

Payment

At the end of the event, Food Truck vendors will submit a 10% gross profit payment or mail payment by April 13, 2022. For 2022, we are requiring all Food Trucks Vendors to submit a security deposit of \$75. This fee will be refunded if the vendor meets all rules and regulations. The fee can also be applied to the 10% of gross sales totals that will be due to CAP, the nonprofit that produces CarFest. **All checks should be mailed to CarFest Attn: Mark Colaw or Daniela Gutierrez * 8403 Speedway Drive * San Antonio, TX 78230**

Checks payable to: **Community of Automotive Professionals (CAP)**

Credit Card Transactions via PayPal: finance@carfestsa.org

Space Assignments

Booth locations will be determined the week of the event. Considerations will be based on competing food categories and the time of submission of application. **Submittal of an application does not guarantee participation. All accepted vendors will receive a confirmation email within two weeks of receiving the application. No payment will be processed until confirmation of participation.**

Permits & Insurance

It is the vendor's responsibility to acquire all needed city and state permits. Only fully licensed, insured, and compliant mobile food vehicles may participate. All applicants must have up-to-date proper food and sanitation certification in order to participate in the event. Applicants will be required to provide an original Certificate of Insurance.

Fire Extinguisher

All food trucks using propane and/or deep frying for food preparation must have a fire extinguisher that is compliant with safety codes and procedures in case of fire hazardous situations.

Menu

Food for sale must fit the character of the Food Truck. Each vendor may sell only the food stated on his/her application form. **Please be specific and avoid generic "carnival" food as a description.** Unapproved or unlisted menu offerings will result in immediate removal of vendor from the event along with forfeiture of fees. ****Participants may not sell alcoholic beverages of any kind during the event.***

Tip Jars/Donations

Solicitation of tips and donations are not allowed at any vendor's booth. Any booth with a tip jar will be in violation of their event contract and subject to a violation notice placed in their file which may affect future consideration of event participation.

Weather

CarFest 2022 will operate rain or shine.

Cancellation Policy

All cancellations of contracted space must be received in writing by February 18, 2022. All payments received are non-refundable, regardless of cancellation.

Space Requirements

You will be responsible for electric, lights, stanchions, or any other equipment you might require for your food truck.

Sound

Exhibitors operating motion picture or recorded videotapes, CD's, DVD's, record players, radios, loudspeakers, PA systems, or any noise-generating equipment and devices shall do so only at a level which will not interfere with other exhibitors or add unduly to the general acoustic inconvenience.

Lighting

Spotlights and floodlights must be located in such a way as not to interfere with or annoy other exhibitors or spectators.

Selling Restrictions

No sale of merchandise with the CarFest copyright is permitted. Exhibitors must honor all building concession rights; the building management has the final say and the show management and exhibitors must comply.

Property Damage

Nothing shall be tacked, nailed, screwed, glued, taped, or otherwise attached to drapes, columns, walls, floors, or other parts of the building or furniture. If violated, the exhibitor assumes all responsibility including payment for the repair and/or replacement of the damaged property.

Security

We do have overnight security for the grounds, however, the exhibitor is responsible for his own products. It is highly recommended that you remove any products not securely fastened to your display when the exhibit is not occupied.

Move-in

All food trucks must be **READY** and **SET-UP** by **4:30 pm** and can set up as early as **3:00 pm on Friday, April 8th**, to ensure the best experience for guests and exhibitors alike. If participating on Saturday and Sunday, food trucks must be open by 10 am and can set up as early as 8:30 am.

Move-out

Move-out will begin after 11:30 pm on Friday. Sunday move-out begins at 6:30 pm. Food Vendors must operate during the hours of CarFest. There are no exceptions.

Compliance

The exhibitor assumes all responsibility for compliance with all pertinent ordinances, regulations, and codes of duly authorized local, state, and federal governing bodies concerning fire, safety, health, together with the rules and regulations of the operators and/or owners of the property wherein the shows are held.

General Liability Insurance:

All vendors are required to carry liability insurance for the CarFest weekend amounting to \$500,000 each person/ \$500,000 each occurrence of bodily injury and \$500,000 each occurrence for property damage. This requirement includes a certificate with CAP as a certificate holder, the correct coverages and amounts, and your carrier policy number listed, sent in as soon as possible to avoid any interruptions.

Liability

The Community of Automotive Professionals, their employees, show chairman, or national and local corporate sponsors, their families, and other representatives shall not be held liable for, and the same are hereby released from accountability for any damage, loss, harm, or injury to the person(s) or property of the applicant or any of the officers, agents, employees, their families, and other representatives, resulting from theft, fire, water, accident, or any other cause.

This information covers the basic rules as they apply to all Community of Automotive Professional (CAP) shows. Exhibitor agrees that conditions, rules, and regulations are made a part of this contract and that said exhibitor agrees to be bound by each and all of these conditions, and that show management shall have the full power to interpret, amend, and enforce all rules and regulations in the best interest of the show.

I have read, understood, and agreed to the rules and regulations as stated above.

Exhibitor name _____ **Signature** _____ **Date** _____